

# LPTS 006

APPLIKAZZJONI GĦAL TIĠDID TA' LIĊENZJA TA' OPERATUR GĦAL SERVIZZ TA' ĠARR TA' PASSIĠIERI B'VETTURI ŻĠĦAR

APPLICATION FORM TO RENEW A LIGHT PASSENGER TRANSPORT SERVICES OPERATOR'S LICENCE

TRANSPORT MALTA  
Land Transport Directorate

A3 Towers  
Triq L-Arkata Paola  
PLA 1212

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Transport Malta

NUMRU TAL-LIĊENZJA TA' OPERATUR  
OPERATOR'S LICENCE NUMBER

LPTS -

DETTALJI TAL-OPERATUR  
OPERATOR'S DETAILS

L-ispazji li huma mmarkat b' \* huma mandatorji:  
Fields marked with an \* are mandatory:

*Isem: *Name:	*Kunjom: *Surname:
*Nru. tal-Karta tal-Identità: *ID. Card No:	*Nru. tal-Mowbajl: *Mobile No:
Isem tal-Kumpanija (imla jekk japplika): Company Name (fill in if necessary):	*Nru. tal-VAT: *Vat no:
*Imejl: *Email:	*Nurmu. ta' registrazzjoni tal-kumpanija: Company registration no:
*Indirizz fejn tgħix jew ta'korrispondenza jew l-indirizz tal-kumpanija (obligatorju): *Address where you actually live or correspondence address or the address of the company (mandatory):	

TIBDIL FID-DETTALJI MILL-AĦĦAR APPLIKAZZJONI SOTTOMESSA (għażel fejn japplika)  
CHANGE IN DETAILS FROM THE LAST SUBMITTED APPLICATION (mark where applicable)


	Baqgħu l-istess Were not changed	Inbidlu *1 Were changed
Id-dettalji tas-sieħeb maniġerjali jew tar-rappreżentant awtorizzat The details of the managing partner or authorised representative have not changed		
L-indirizz taç-Ċentru minn fejn ser topera Operating Centre address		
Dettalji tal-garaxx u/jew sit għall-parkeġġ mhux fit-triq Garage and/or off-street parking site details		

\*1 Jekk għandek xi tiddil f'waħda jew aktar mill-lista t'hawn fuq, inti għandek timla' u ttipprezenta l-applikazzjoni LPTS007 flimkien ma' din il-formola.

\*1 If you have any changes to one or more of the above list, you must duly fill in and submit the application form LPTS007 together with this form.

REĠISTRAZZJONI TA' XUFIERA IMPJEGATI MA' JEW KOMMISSJONATI MILL-OPERATUR  
GĦALL-ĠARR TA' PASSIĠĠIERI  
REGISTRATION OF DRIVERS EMPLOYED OR COMMISSIONED BY THE OPERATOR FOR THE CARRIAGE OF PASSENGERS

Imla Formola LPTS010 (obligatorja)  
Fill in Form LPTS010 (mandatory)

<b>DOKUMENTI MEHTIEĠA U HLAS DOVUT</b> <b>DOCUMENTS REQUIRED AND PAYMENT DUE</b>	
Kopja tal- <b>Karta tal-Identità</b> jew <b>Permess ta' Reżidenza</b> <i>Copy of ID card or Residence Permit</i>	
<b>Ċertifikat tal-kondotta tal-Pulizija</b> (għandha tingieb personalment mill-applikant) <i>Police conduct certificate (to be submitted personally by the applicant)</i>	
Dikjarazzjoni <b>LPTS008</b> (japplika biss fejn l-applikant huwa individwu) <i>Declaration LPTS008 (applies only where the applicant is an individual)</i>  <b>JEW</b>  <b>OR</b>  Dikjarazzjoni <b>LPTS009</b> (japplika biss fejn l-applikant qed japplika f'isem kumpanija) <i>Declaration LPTS009 declaration (applies only where the applicant is applying on behalf of a company)</i>	
<b>Pjanti tas-sit ta' kwalunkwe spazji ta' parkeġġ</b> għall-użu esklussiv tal-operatur <i>Site plans of any parking spaces for the exclusive use of the operator</i>	
<b>Rapport maħruġ u ffirmat minn perit bil-warrant</b> , fejn jikkonferma li l-applikant għandu biżżejjed parkeġġi fil-faċilitajiet tal-garaxx għall-użu esklussiv tiegħu u fejn għandu jipparkja l-vetturi tiegħu waqt li dawn ma jkunux qed jintużaw. Dan japplika biss fejn l-ammont totali ta' vetturi li se jiġu irregjistrati f'isem l-operatur se jammonta għal 5 vetturi jew aktar. <i>A report issued and signed by a warranted architect, confirming that the applicant has sufficient parking spaces in the garage facilities for his exclusive use and where he shall park his vehicles while they are not in use. This applies only where the total amount of vehicles that will be registered in the name of the operator will amounting to 5 or more vehicles.</i>	
<b>Il-Permess ta' Żvilupp</b> relattiv maħruġ mill-Awtorità tal-Ippjanar li japprova l-użu tal-faċilita' ta' 'garaging li fiha l-vetturi jkunu pparkjati bħala garaxx ta' servizz pubbliku, u jipprovdi d-dettalji ta' 'kull permess. Dan japplika biss fejn l-ammont totali ta' vetturi li se jiġu irregjistrati f'ismu jew f'isem il-kumpanija se jammonta għal 5 vetturi jew aktar. <i>The relative Development Permit issued by the Planning Authority approving the use of the garaging facility in which vehicles are parked as a public service garage and providing details of each permit. This applies only where the total amount of vehicles that will be registered in his/her name or on behalf of the company will amount to 5 or more vehicles.</i>	
<b>Dokument uffiċċjali maħruġ minn Jobsplus</b> li jikkonferma li l-applikant huwa rreġistrat bħala Operatur <i>An official document issued by Jobsplus which confirms that the applicant is registered as an Operator</i>	
<b>Dokument uffiċċjali maħruġ minn Jobsplus</b> li jikkonferma li l-impjegati kollha tal-operatur huma rreġistrati bħala xufiera <i>An official document issued by Jobsplus which confirms that all operator's employees are registered as drivers</i>	
<b>Ċertifikat ta' Liċenzja tax-xogħol t'Impjieg</b> (japplika biss għal ċittadini ta' pajjiż terz) <i>Employment Licence Certificate (only applicable for a third country nationals)</i>	
<b>Flas Amministrattiv ta' €200</b> <i>Administrative fee of €200</i>	
Il-ħlasijiet għandhom isiru permezz ta' ċekk, bil- <i>Credit/Debit card</i> jew <i>Bank Transfer</i> <i>Payment shall be made by cheque, by Credit/Debit card or Bank Transfer</i> <ul style="list-style-type: none"> <li>• <b>BOV IBAN Number: MT21VALL22013000000040022460565</b></li> <li>• <b>HSBC IBAN Number: MT42MMEB4485300000008512857700</b></li> </ul>	

## DIKJARAZZJONI

### DECLARATION

Jien, hawn taht iffirmit, niddikjara li l-istqarrijiet li għamilt u l-informazzjoni mogħtija f'din l-applikazzjoni huma korretti u veri. Nifhem li l-liċenzja tal-operatur tista' tiġi revokata u jistgħu jittiehdu proċeduri kriminali kontra tiegħi jekk xi dettalji huma foloz jew qarrieqa.

*I, the undersigned, hereby declare that the statements made, and information given in this application are correct and true. I understand that the operator licence will be revoked and criminal action may be taken against me if any of the details are false or misleading.*

Jien hawn nawtorizza lill-Awtorità għat-Trasport f'Malta biex tikseb informazzjoni bil-miktub, jew f'xi forma oħra jew mod ieħor, dwar ir-rekord kriminali tiegħi u dettalji tal-pieni għal reati rilevanti taht ir-Regolamenti dwar Servizz ta' Ġarr ta' Passiġġieri b'Vetturi Żgħar u Servizz ta' Kiri ta' Vetturi (L.S.499.68). Nifhem li l-Awtorità għat-Trasport f'Malta tista' b'mod leġittimu tuża din l-informazzjoni biex tiddetermina jekk għandhiex tintlaqa' l-applikazzjoni tiegħi biex nikseb Permess ta' Operatur għall-Ġarr ta' Passiġġieri b' Vetturi Żgħar.

*I hereby authorize the Authority for Transport in Malta to obtain information in writing, or in any form or manner, on my criminal records and details of convictions for relevant offences under the Light Passenger Transport Services and Vehicle Hire Services (S.L.499.68). I understand that the Authority for Transport in Malta may legitimately use this information to determine the outcome of my personal declaration to obtain an Operator Licence for Light Passenger Transport Vehicles.*

Nintrabat li niddikjara kull piena li nista' nehel fil-futur lill-Awtorità għat-Trasport f'Malta fi żmien mhux aktar minn 21 ġurnata minn meta ninstab ħati/ħatja. Nifhem li jekk nonqos milli nagħmel hekk, dan jista' jwassal għar-revoka jew is-sospensjoni tal-liċenzja tal-Operatur.

*I will declare any future convictions to the Authority for Transport in Malta no later than 21 days after receiving the conviction. I understand that failure to do so may lead to the suspension or revocation of the Operator Licence.*

Jiena hawn niddikjara li l-vetturi kollha huma mgħammra bi *tracking device* u nifhem ukoll li l-apparat għandu jinżamm f'kundizzjoni tajba.

*I hereby declare that I have installed a tracking device in each vehicle, and I understand that the tracking device must be kept in a good working condition.*

Niddikjara wkoll li naf li l-Awtorità għat-Trasport f' Malta tista' tagħmel spezzjonijiet każwali fuq il-post u tista' tissospendi jew tirrevoka l-liċenzja tal-operatur tiegħi u/jew tista' tiehru passi legali kontra jekk ninstab li m'iniex konformi mar-Regolamenti dwar Servizz ta' Ġarr ta' Passiġġieri b'Vetturi Żgħar u Servizz ta' Kiri ta' Vetturi (L.S.499.68).

*I also declare that I am aware that the Authority for Transport in Malta may carry out random onsite inspections and may either suspend or revoke my Operator Licence and/or may take legal action against me if I am found to be not in compliance with the Light Passenger Transport Services and Vehicle Hire Services (S.L.499.68).*

\_\_\_\_\_  
Firma tal-applikant/operator  
*Signature of applicant/operator*

\_\_\_\_\_  
Numru tal-karta tal-identità  
*ID Card Number*

\_\_\_\_\_  
Data  
*Date*

## GHALL-UŻU TAL-UFFIĊĠJU BISS FOR OFFICE USE ONLY

Numru ta' spazji ta' parkeġġ disponibbli skont LPTS008 jew LPTS009 u id-ddikjarat fir-rapport tal-perit (f'każ ta' 5 vetturi jew aktar huma rreġistrati f'isem l-operatur),  
*Number of available parking spaces as declared in the LPTS008 or LPTS009 forms and the architect's report, (if 5 or more vehicles are registered under the operator licence)*

Numru ta' vetturi liċenzjati taht il-Liċenzja ta' Operatur  
*Number of vehicles licensed under the Operator's Licence*

Elegibbli  
*Eligible*

Mhux Elegibbli  
*Not Eligible*

Rimarki:  
*Remarks:*

Data:  
*Date:*

Inizzjali, timbru tal-uffiċjal ta' TM  
*TM Official's initials, rubber stamp*

## Data Protection Privacy Notice

The Authority for Transport in Malta, (Transport Malta) of Triq Pantar, Lija, Malta, LJA 2021 is the Data Controller for the purpose of the Data Protection Act CAP 586 and the General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

### 1. The information we collect and how we use it

1.1. From this Application Transport Malta collects different types of information which information is that required by Law and is used explicitly for your applications related to the Operator licence. It is to be noted that if the required information is not provided the said application could not be processed.

1.2. The primary purpose for collecting information is mainly to process the applications related to operator licence, however, your Personal information may also be used for related purposes that amongst other include: sending notifications, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

### 2. To whom we disclose information

2.1. This information will be solely used for the reasons detailed above. However, there may be cases where personal information is shared with the following third parties for reasons listed below;

- Any third-party offering assistance in providing the service, to process the operator licence.
- Any law enforcement body who may have any reasonable requirement to access your personal information;
- Third party entities responsible for the data processing and printing of relative Operator licence.

### 3. Data Subject Rights

3.1. With respect to your privacy rights, the Authority is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:

- the right for information;
- the right to access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to object to processing;
- g. the right to data portability;
- h. the right to complain to a supervisory authority; and
- the right to withdraw consent.

3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.

3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.

3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

### 4. Retention period

4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.

4.2. Once the operator licence is issued, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

### 5. Security

5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the processing of the operator licence.

5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 586 of the Laws of Malta (Data Protection Act).

### 7. Data Protection Officer

7.1. Transport Malta has a Data Protection Officer (“DPO”) who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

### 8. Contacting us

8.1. Please address any questions, comments and requests regarding the application process to [info.tm@transport.gov.mt](mailto:info.tm@transport.gov.mt).