

# BASA FAA CONVERSION FORM

issued under U.S.-EU TIP-L- May 18, 2021

## Civil Aviation Directorate



Transport Malta

Transport Malta, Malta Transport Centre, Panatar Road, Hal Lija LJA 2021, Malta. Tel:+356 2555 5000 [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) [www.transport.gov.mt](http://www.transport.gov.mt)

**WARNING TO ALL APPLICANTS** – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

**Data Protection Notice** - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

### PART-FCL LICENCE APPLICATION FORM

It is required that this form be filled and signed by the candidate.

Part 1 of this form needs to be filled in with the details of the FAA airman certificate and its endorsements. These items will be verified in consultation with FAA. Part 2 concerns the application for the EU licence itself.

#### PART 1: FAA Airman status

ITEM	ICAO ANNEX 1	DESCRIPTION	In accordance with the Chicago Convention on International Civil Aviation, Article 29,c); 32,a); 40; and Annex 1 to the Convention, para 1.2.1.
1	(i)	State of licence issue	<b>USA</b>
2	(ii)	Category/Class of FAA certificate	AEROPLANES: <input type="checkbox"/> PPL <input type="checkbox"/> CPL <input type="checkbox"/> ATPL <input type="checkbox"/> MPL
3	(iii)	Licence issue date dd/mm/yyyy	
4	(iv)	Full name (Last and first names)	
5	(iv a)	Date of birth (dd/mm/yyyy), or National ID number	DOB: _____ ID: _____
6	(xiv)	Place of birth	
7	(v)	Address	Permanent Address: _____ _____ _____ Postal Address: _____ _____ _____
8		Contact details:	Email: _____ Phone number: _____

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9	(vi)	Nationality		
10	(viii)	Issuing authority (conditions under which the licence was issued, where necessary)	FAA	
11	(xii)	Valid and non-expired ratings/privileges and certificates held  (Only Class or Instrument ratings)	Ratings and certificates	Issue date (dd/mm/YYYY)
12	(xiii)	Remarks, i.e., special endorsements relating to limitations, restrictions and endorsements for privileges  (e.g.: language proficiency level and validity (English, others))	Special endorsements:	
			Last Flight Review in English (for language request)	Date (dd/mm/yyyy):
13		Past or pending enforcement action*	Yes <input type="checkbox"/> No <input type="checkbox"/> (If yes, please give details on a separate page.)	
14		Is the licence in point 2 a validation issued by the FAA on the basis of a licence issued by another Contracting State to the Chicago Convention.**	Yes <input type="checkbox"/> No <input type="checkbox"/> (Please add details hereunder)	
15		Initial PART-MED medical certificate:	Date of issue: _____ Date of examination: _____ Class: _____	

\* Item 13 specify if there is a current investigation into the medical certificate and licence, or suspension or revocation thereof.

\*\* Item 14: e.g. has it been rendered valid according 1.2.1 of Annex 1 of the Chicago Convention?

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## PART 2: Application for PART-FCL licence

I, \_\_\_\_\_ (Last and first name) hereby apply for a PART-FCL licence or rating.

Type of licence applied for: Private Pilot licence - Aeroplanes

Ratings applied for: SEP(L)  MEP(L)  Night Rating  IR(A) for SEP  IR(A) for ME

Holder of a PART-FCL licence: Yes:  No

In case of holder of a PART-FCL Licence:

- a) Part-FCL license number: \_\_\_\_\_
- b) Type of license: \_\_\_\_\_
- c) State of license issue: \_\_\_\_\_

Have you passed the EU theoretical-knowledge or flight instruction, theoretical-knowledge examination or skill test in another EU Member State then this one? Yes:  No

If yes, please indicate which country: Theoretical Knowledge Examination: \_\_\_\_\_

Flight instruction: \_\_\_\_\_

Skill Test: \_\_\_\_\_

### Declaration:

I hereby declare that I have not submitted any other request to another competent authority of a Member State of EASA.

I do not hold any PART-FCL, Part-BFCL or Part-SFCL in any other Member State of EASA.

I have never held any personnel license, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another Member State which was revoked or suspended in any other Member State.

I have fully reviewed PEL Notice 90 and have submitted all the necessary paperwork for my application to be considered.

I hereby declare that the information provided on this application form is true, complete and correct to the best of my belief and knowledge. I understand that in accordance with the Air Navigation Act, it is an offence to the Air Navigation Act which is punishable by the National Law.

I hereby declare, through my signature below, that I authorize TMCAD to verify the contents of this applicant from information derived from my airmen record maintained by the FAA in accordance with the Privacy Act, under Privacy Act System of Record, Aviation Record on Individuals, SORN 847.

Signature of the applicant and Date of application: \_\_\_\_\_

Attachments:

- (a) Originals or copies of:
  - FAA pilot certificate
  - Valid medical certificates (FAA and EU-Part MED)
  - passport or equivalent proof of identity
  - Logbook to show other relevant information, e.g. experience, the last flight review, the training performed
  - Skill test form
- (b) Written documentation to demonstrate the currency as stated in (11) above
- (c) Written declaration from the examiner that you have been assessed in "Air Law" and "Communication" at PPL level
- (d) Any other documents as requested by TMCAD.

Any incorrect information could disqualify the applicant from being granted a personnel licence, certificate, rating, authorisation or attestation. In case of doubts, TMCAD may contact the competent authority of the Member State where the applicant may have previously held any personnel licence, certificate, rating, authorisation or attestation or contact the FAA for any further information.

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### Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 440 and General Data Protection Regulation (EU) (GDPR) 2016/679. This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

#### 1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

#### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - Any third party offering assistance in providing the required service;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing contracted by Transport Malta.

#### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

#### 4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

#### 5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

#### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (Regulation 2016/679/EU) and Chapter 440 of the Laws of Malta (Data Protection Act).

#### 7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

#### 8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt).