

**Civil Aviation Directorate**

Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta. Tel: +356 2555 5000 [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) [www.transport.gov.mt](http://www.transport.gov.mt)

**WARNING TO ALL APPLICANTS** – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

**Data Protection Notice** - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

# Mountain Rating Skill Test/Proficiency Check and Report Form Mountain Rating Application Form (A)

Licence Type and Number

**To be completed by applicant**

**SEE SUBMISSION INSTRUCTIONS AT THE END OF THIS FORM**

Mountain Rating     Wheels     Skis

Mountain Rating Initial Issue     Revalidation/Renewal by check     Extension of mountain rating to wheels or skis  
Attach Appendix 1    Attach Appendix 2

Repetition of  Failed /  Partial Pass test/ check from date: \_\_\_\_\_

Last Name, and First Name: \_\_\_\_\_

Date of Birth dd/mm/yyyy: \_\_\_\_\_ Nationality: \_\_\_\_\_

Place and Country of Birth \_\_\_\_\_

email: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_

Type of licence held: \_\_\_\_\_ State of Issue: \_\_\_\_\_

EASA Medical Certificate:  Class 1  Class 2  LAPL - Medical Certificate is valid until \_\_\_\_\_

Pilot licence held  LAPL(A)  PPL(A)  CPL(A)  ATPL(A)

English Language Proficiency: Level \_\_\_\_\_ Valid until \_\_\_\_\_

**I declare that I do not hold and have not applied for any other Part-FCL licence, rating, certificate or authorisation in another Member State and that I never held any Part-FCL licence, rating certificate or authorisation issued in another Member State which was revoked or suspended.**

Signature of Applicant: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

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Mountain Rating Skill Test/ Proficiency Check –  
Details of the Flight and Result of the Test

Licence Number

To be Completed by the Examiner

Details of Flight:  Wheels  Skis

Skill Test  Revalidation  Renewal

Name of Applicant: \_\_\_\_\_

Aeroplane: Type of Aeroplane/TMG: \_\_\_\_\_ Registration No: \_\_\_\_\_

Place of Departure: \_\_\_\_\_ Date of Flight: \_\_\_\_\_

Surface Destination 1: \_\_\_\_\_ Surface Destination 2: \_\_\_\_\_

Off-blocks \_\_\_\_\_ On-blocks \_\_\_\_\_ Block time: \_\_\_\_\_

Number of landing \_\_\_\_\_ (Minimum 6) Route: \_\_\_\_\_

Mark if a glacier site was used (Required for Mountain Rating on Skis)

Result of the test:

ORAL EXAMINATION  PASS  FAIL\*

PRACTICAL SKILL TEST  PASS  FAIL\*  PARTIAL PASS\*

Signature of Applicant \_\_\_\_\_

\*Examiner Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby declare that I have established communication with the applicant without language barriers. I made the applicant aware of the consequences of providing incomplete, inaccurate or false information. I verified that the applicant complies with the qualification, training and experience requirements in Part FCL. I confirm that all required manoeuvres and exercises have been completed, as well as the verbal theoretical examination, where applicable. I also declare that I have reviewed and applied the national procedures and requirements of the applicant's competent authority contained in version (insert document version as published on the EASA website) \_\_\_\_\_ of the Examiner Differences Document.

Last and First Name of Examiner (FE) \_\_\_\_\_ FE Certificate no: \_\_\_\_\_

Signature of Examiner: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

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## Application for Mountain Rating Initial Issue

### Appendix 1 Complete if applicable

Licence No: \_\_\_\_\_

#### To be Completed by ATO and signed by Head of Training

Name of Applicant: \_\_\_\_\_

ATO Name: \_\_\_\_\_ ATO Certificate No: \_\_\_\_\_

Head of Training Last and First Name: \_\_\_\_\_

wheels       skis

Mountain rating course start date: \_\_\_\_\_ Mountain rating course completion date \_\_\_\_\_  
*Maximum 24 months*

#### 1. Theoretical knowledge instruction for the Mountain Rating

The applicant completed the approved Theoretical Knowledge instruction on mountain rating at the ATO.

#### 2. Flight instruction for the Mountain Rating

The applicant completed the approved flight Instruction for the mountain rating at the ATO.

The ATO confirms that the applicant has completed the training required by the approved syllabus, and recommends the applicant for the Mountain Rating Skill test on  wheels or  skis.

Signature of Head of Training: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

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## Application for Extension of Mountain Rating to Wheels or Skis

### Appendix 2 Complete if applicable

Licence No: \_\_\_\_\_

#### To be Completed by Mountain Flight Instructor

Name of Applicant: \_\_\_\_\_

#### Course for extension of Mountain Rating to Wheels

1. Theoretical knowledge instruction for the Mountain Rating

The applicant completed the approved Theoretical Knowledge Instruction for the extension of mountain rating to wheels.

2. Flight instruction for the Mountain Rating

The applicant completed the approved flight Instruction for the extension of mountain rating to wheels.

or

#### Course for extension of Mountain Rating to Skis

1. Theoretical knowledge instruction for the Mountain Rating

The applicant completed the approved Theoretical Knowledge Instruction for the extension of mountain rating to skis.

2. Flight instruction for the Mountain Rating

The applicant completed the approved flight Instruction for the extension of mountain rating to skis.

Last and First Name of Instructor: \_\_\_\_\_ Instructor Licence number: \_\_\_\_\_

Signature of Instructor: \_\_\_\_\_ Date of Signature: \_\_\_\_\_

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## Submission Instructions

### Documents required:

1. A copy of the Malta ID Card (both sides) or Passport  
[Original has to be presented before licence is collected / Not required if the applicant already holds a Malta Part-FCL licence].
2. A copy of the Medical Certificate  
[Original has to be presented before licence is collected]
3. Log Book – All flight instruction must be signed by the instructor
4. Copy of ATO Approval Certificate if not issued by Transport Malta [if applicable]
5. Copy of Examiner Certificate if not issued by Transport Malta [if applicable]
6. Copy of Instructor Licence if not issued by Transport Malta [if applicable]
7. Copy of Language Proficiency Certificate issued by Transport Malta
8. Course Completion Certificate [if applicable]
9. Copy of training record signed by instructor (if applicable)

**It is important to send all the documents to avoid a delay in the issue of the licence.**

### Transport Malta – Civil Aviation Directorate Bank Details:

Bank Name: Bank of Valletta  
Bank Branch: Naxxar  
Bank Address: 38, Triq tal-Labour, Naxxar NXR 9020  
Bank's BIC Code: VALLMTMT  
Sort Code: 22013  
Account Holder: Transport Malta – Civil Aviation Directorate  
Account No: 12000580013  
IBAN No: MT13VALL 22013 0000 000 12000 5800 13

**Fee:** The applicable fee in the Malta Air Navigation Act on the Transport Malta website has to be submitted with the application.

**Queries:** If you need additional information send an email to [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt) to the Attention of **Personnel**

**Licensing Section, Transport Malta Civil Aviation Directorate** - giving your contact telephone number.

### Send completed form to:

Transport Malta – Civil Aviation Directorate, Personnel Licensing Section, Pantar Road Lija, LJA 2021, Malta

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### Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

#### 1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

#### 2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
  - Any third party offering assistance in providing the required service;
  - Any law enforcement body who may have any reasonable requirement to access your personal information;
  - Third party entities responsible for the data processing contracted by Transport Malta.

#### 3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
  - a. the right for information;
  - b. the right to access;
  - c. the right to rectification;
  - d. the right to erasure;
  - e. the right to restrict processing;
  - f. the right to object to processing;
  - g. the right to data portability;
  - h. the right to complain to a supervisory authority; and
  - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt). We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

#### 4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

#### 5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

#### 6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

#### 7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: [dataprotection.tm@transport.gov.mt](mailto:dataprotection.tm@transport.gov.mt)

#### 8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to [cadpel.tm@transport.gov.mt](mailto:cadpel.tm@transport.gov.mt)