

Application and Report Form for the Flight Test Rating (Aeroplanes)

issued under the Acceptable Means of Compliance and Guidance Material to Commission Regulation (EU) No 1178/2011 of 3 November 2011



Civil Aviation Directorate

Transport Malta-Civil Aviation Directorate, Malta Transport Centre, Pantar Road, Lija LJA 2021 Malta. Tel: +356 2555 5000 cadpel.tm@transport.gov.mt www.transport.gov.mt

WARNING TO ALL APPLICANTS – Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

Data Protection Notice - All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act). The data provided may be granted to other Public Authorities and/or Government Departments as required and permitted by Maltese Law. Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the data controller for the purpose of the privacy laws. The Privacy Notice attached with this application sets out the way in which personal information/data is collected and processed by Transport Malta, as well as the steps that are taken to protect such information.

Application and Report Form for Flight Test Rating (Aeroplanes) Initial Issue

Licence Type and Number:

To be completed by applicant

SEE SUBMISSION INSTRUCTIONS AT THE END OF THIS FORM

- Category 1 Appendix 1 Category 2 Appendix 2

Note: See definition on page 2

Last Name, and First Name: _____

Date of Birth dd/mm/yyyy: _____ Nationality: _____

Place and Country of Birth _____

email: _____

Address: _____

Telephone Number (Home): _____ (Mobile): _____

Type of licence held: _____ State of Issue: _____

EASA Medical Certificate: Class 1 - Medical Certificate is valid until _____

Pilot licence held CPL(A) ATPL(A)

Total Flight time on aeroplanes Hours: _____ *Minimum 1,000 hours*

Total PIC on aeroplanes Hours: _____ *Minimum 400 hours*

English Language Proficiency: Level _____ Valid until: _____

I declare that I do not hold and have not applied for any other Part-FCL or JAR-FCL licence, rating, certificate or authorisation in another Member State and that I never held any Part-FCL or JAR-FCL licence, rating certificate or authorisation issued in another Member State which was revoked or suspended.

Signature of Applicant: _____ Date of Signature: _____

Definitions

With reference to AMC1 FCL.820 Flight test rating

CONDITION 1 COURSE

1. Category 1 flight test ratings for aeroplanes certificated in accordance with:
 - A. the standards of CS-25 or equivalent airworthiness codes; or
 - B. the standards of CS-23 or equivalent airworthiness codes, within the commuter category or having an M_D above 0.6 or a maximum ceiling above 25 000 ft.

CONDITION 2 COURSE

2. Category 2 flight test ratings for aeroplanes certificated in accordance with:
 - A. the standards of CS-25 or equivalent airworthiness codes; or
 - B. the standards of CS-23 or equivalent airworthiness codes (included those mentioned in (1)(B)), except for aeroplanes with a maximum take-off mass of less than 2 000 kg.
 - C. the standards of CS-23, with a maximum take-off mass of more than 2 000kg, with the exclusion of those mentioned in (1)(B) (which are subject to condition 1 courses).
3. Category 1 (restricted) test ratings for aeroplanes certificated in accordance with:
 - A. the standards of CS-23, with a maximum take-off mass of more than 2 000kg, with the exclusion of those mentioned in (1)(B) (which are subject to condition 1 courses).

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Application for Flight Test Rating Initial Issue

Appendix 1 – CONDITION 1

Complete if applicable

Licence No: _____

To be Completed by ATO and signed by Head of Training

Name of Applicant: _____

ATO Name: _____ ATO Certificate No: _____

Head of Training Last and First Name: _____

NB: Before starting the Competency Based IR course:

Applicant must be the holder of a CPL(A) and hold an IR(A).

Credit given towards the Theoretical Knowledge or Flight Training:

1. Theoretical Knowledge credit Hours: _____
2. Flight Training credit Hours: _____

If credit was given provide justification

Theoretical knowledge instruction for the Flight Test Rating

Theoretical Knowledge Instruction at an ATO Hours: _____ *Minimum 350 hours.*

Flight instruction for the Flight Test Rating

Flight test training at ATO Hours: _____ *Minimum 100 hours,*

Flights conducted without instructor on board: _____ *Minimum 15 flights,*

Names of different aircraft types used for the flight test training was carried out on: _____ *Minimum 10 different types.* List types below:

- | | | | |
|----------|-----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | 8. _____ |
| 9. _____ | 10. _____ | | |

Aeroplane type (s) used for the flight test and listed above, that is/are certified in accordance with CS-25 standards or equivalent airworthiness codes: _____

Number of substantial Flight test reports developed by candidate during the course: _____ *Minimum 5*

I _____ (Instructor Name), holder of licence number _____ declare that the applicant was successfully evaluated through examinations on all of the theoretical knowledge examinations and passed a final in-flight test upon completion of the syllabus.

Signature of Flight Test Instructor: _____ Date of Signature: _____

The ATO confirms that the applicant has completed the training examination and tests required by the approved syllabus.

Signature of Head of Training: _____ Date of Signature: _____

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Application for Flight Test Rating Initial Issue

Appendix 2 – CONDITION 2 Complete if applicable

Licence No: _____

To be Completed by ATO and signed by Head of Training

Name of Applicant: _____

ATO Name: _____ ATO Certificate No: _____

Head of Training Last and First Name: _____

NB: Before starting the Competency Based IR course:

Applicant must be the holder of a CPL(A) and hold an IR(A).

Credit given towards the Theoretical Knowledge or Flight Training:

1. Theoretical Knowledge credit Hours: _____
2. Flight Training credit Hours: _____

If credit was given provide justification

Theoretical knowledge instruction for the Flight Test Rating

Theoretical Knowledge Instruction at an ATO Hours: _____ *Minimum 150 hours,*

Flight instruction for the Flight Test Rating

Flight test training at ATO Hours: _____ *Minimum 50 hours*

Flights conducted without instructor on board: _____ *Minimum 8 flights*

Names of different aircraft types used for the flight test training was carried out on: _____ *Minimum 7*

different types. List types below:

- | | | | |
|----------|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ | 4. _____ |
| 5. _____ | 6. _____ | 7. _____ | |

Aeroplane type (s) used for the flight test and listed above, that is/are certified in accordance with CS-25 standards or equivalent airworthiness codes: _____.

Number of substantial Flight test reports developed by candidate during the course: _____ *Minimum 3*

I _____ (Instructor Name), holder of licence number _____ declare that the applicant was successfully evaluated through examinations on all of the theoretical knowledge examinations and passed a final in-flight test upon completion of the syllabus.

Signature of Flight Test Instructor: _____ Date of Signature: _____

The ATO confirms that the applicant has completed the training examination and tests required by the approved syllabus.

Signature of Head of Training: _____ Date of Signature: _____

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Submission Instructions

Documents required:

1. A copy of the Malta ID Card (both sides) or Passport [Original has to be presented before licence is collected / Not required if the applicant already holds a Malta Part-FCL licence].
2. A copy of the Medical Certificate [Original has to be presented before licence is collected]
3. Log Book – All flight instruction must be signed by the instructor
4. Copy of ATO Approval Certificate if not issued by Transport Malta [if applicable]
5. Copy of Instructor Licence if not issued by Transport Malta [if applicable]
6. Copy of Language Proficiency Certificate issued by Transport Malta
7. Course Completion Certificate [if applicable]

Office Use Only

- ①
- ②
- ③
- ④
- ⑤
- ⑥
- ⑦

It is important to send all the documents to avoid a delay in the issue of the rating.

Transport Malta – Civil Aviation Directorate Bank Details:

Bank Name: Bank of Valletta
Bank Branch: Naxxar
Bank Address: 38, Triq tal-Labour, Naxxar NXR 9020
Bank's BIC Code: VALLMTMT
Sort Code: 22013
Account Holder: Transport Malta – Civil Aviation Directorate
Account No: 12000580013
IBAN No: MT13VALL 22013 0000 000 12000 5800 13

Fee: The applicable fee in the Malta Air Navigation Order / Scheme of Charges on the Transport Malta website has to be submitted with the application.

Queries: If you need additional information send an email to cadpel.tm@transport.gov.mt to the Attention of **Personnel Licensing Section, Transport Malta Civil Aviation Directorate** - giving your contact telephone number.

Send completed form to: **Transport Malta-CAD, Personnel Licensing Section, Pantar Road, Lija, LJA 2021, Malta**

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Data Protection Privacy Notice

Transport Malta of Triq Pantar, Lija, Malta LJA2021 is the Data Controller for the purpose of the Data Protection Act CAP. 586 and General Data Protection Regulation (EU) 2016/679 (GDPR). This Privacy Notice sets out the way in which we collect and process your Personal Information, as well as the steps we take to protect such information.

1. The information we collect and how we use it

- 1.1. From this application form Transport Malta collects different types of information which information is that required by Law and is used explicitly for your particular application. It is to be noted that if the required information is not provided the said application cannot be processed.
- 1.2. The primary purpose for collecting information is mainly to process the application for the service being applied for, however, your personal information may also be used for related purposes that amongst other include: sending notifications, renewal of licence/certificate after expiry period, and for the provision of information with regards to any legislative amendments which may affect the services offered to you.

2. To whom we disclose information

- 2.1. This information will be solely used for the reasons detailed above. However there may be cases where personal information is shared with the following third parties for reasons listed below:
 - Any third party offering assistance in providing the required service;
 - Any law enforcement body who may have any reasonable requirement to access your personal information;
 - Third party entities responsible for the data processing contracted by Transport Malta.

3. Data Subject Rights

- 3.1. With respect to your privacy rights, Transport Malta is obliged to provide you with reasonable access to the Personal Data that you have provided to us. Your other principal rights under data protection law are:
 - a. the right for information;
 - b. the right to access;
 - c. the right to rectification;
 - d. the right to erasure;
 - e. the right to restrict processing;
 - f. the right to object to processing;
 - g. the right to data portability;
 - h. the right to complain to a supervisory authority; and
 - i. the right to withdraw consent.
- 3.2. If you wish to access or amend any Personal Data we hold about you, or to request that we delete any information about you, you may contact us by sending a request to dataprotection.tm@transport.gov.mt. We will acknowledge your request within seventy-two (72) hours and will do our utmost to handle it promptly. We will respond to these requests within a month, with a possibility to extend this period for particularly complex requests in accordance with Applicable Law.
- 3.3. At any time, you may object to the processing of your Personal Data, on legitimate grounds, except if otherwise permitted by applicable law.
- 3.4. In accordance with Applicable Law, we reserve the right to withhold personal data if disclosing it would adversely affect the rights and freedoms of others. Moreover, we reserve the right to charge a fee for complying with such requests if they are deemed manifestly unfounded or excessive.

4. Retention period

- 4.1. Personal data will be retained for not more than 3 months from date of application should the application not be submitted complete or is rejected.
- 4.2. Once the service related to your application is provided, we will retain your information for as long as needed to provide you with our service, or to comply with our legal obligations, resolve disputes and enforce our agreements.

5. Security

- 5.1. We take appropriate security measures to protect against loss, misuse and unauthorized access, alteration, disclosure, or destruction of your information. Additionally, steps will also be taken to ensure the ongoing confidentiality, integrity, availability, and resilience of systems and services processing personal information, and will restore the availability and access to information in a timely manner in the event of a physical or technical incident. All information gathered is kept confidential and is used solely for the purpose indicated herein.
- 5.2. If we learn of a security systems breach, we will inform you of the occurrence of the breach in accordance with applicable law.

6. Governing Law

All data collected in this form is processed in accordance with the Privacy Laws that include General Data Protection Regulation (EU) 2016/679 and Chapter 586 of the Laws of Malta (Data Protection Act).

7. Data Protection Officer

- 7.1. Transport Malta has a Data Protection Officer ("DPO") who is responsible for matters relating to privacy and data protection. The DPO can be reached at the above address or by email: dataprotection.tm@transport.gov.mt

8. Contacting us

- 8.1. Please address any questions, comments and requests regarding the application process to cadpel.tm@transport.gov.mt.