

Information and Advisory Notice No. 06

Issue No: 5 Dated: 30 May 2024

Aircraft Maintenance Personnel Maintenance Training/Experience/

1. Introduction

Commission Regulation (EU) 1321/2014, Annex III (Part-66) stipulates requirements for practical experience in aircraft maintenance by the applicants for an issue of aircraft maintenance licence in different categories and sub-categories and the addition of type ratings to the basic categories. Task training is also necessary for Part-145 Category A authorisations. Recording of practical experience may also be necessary for re-currency of practical experience for Part-CAO and Part-145 authorisation certification (certifying and supporting staff).

This IAN is a guide to the use of the Aircraft Maintenance Training/Experience (**AITP-L02 Appendix 04 Issue 6**) which is a Malta Transport Civil Aviation Directorate's acceptable means of compliance for recording of practical maintenance training and experience in compliance with (EU) No 1321/2014.

This issue takes into consideration the new Part-66 requirements in Regulation (EU) No 2023/989 entering into force on 12th June 2024, which has made OJT procedures more prescriptive and detailed. TM CAD has decided to revise again the Maintenance Experience logbook not to include provisions for OJT logging and records of OJT assessment.

TM CAD has devised a compliance aid for OJT procedures and diaries for Part-145 organisations (AITP-L02 Appendix 21) which should be used to ensure OJT procedures and logbooks/diaries are in compliance with the Part-66 requirements.

OJT logbooks the Part-66 applicants shall use the procedures and log books/diaries of the Part-145 AMO's where the OJT and assessment is conducted pursuant to Appendix III to Part-66.

OJT means On-the-Job Training for endorsement of first aircraft type B1.1/B2 on Part-66 AML of Group 1 aircraft.

2. General

The Log Book shall be submitted to the TM CAD as part of the application package for an issue or variation of Part-66 Aircraft Maintenance Licence (EASA Form 19). While the TM CAD may also consider other means of showing training and experience evidence, This Log Book has been designed such that the trainee is guided on acquiring enough experience, exposure and skills to meet the requirements.

It includes an introduction as well as 3 sections:

- Section 1 - Personal Details**
- Section 2 - Basic Skills**
- Section 3 - Maintenance Experience**

Section 1

Personal details of the trainee, the supervisor/s or mentors and assessor/s have to be entered in this section as applicable.

Comments and assessments can be entered by the designated assessor/s in this section in the dedicated field.

Section 2

This section shall be used for **basic practical experience/training** only and confirmation of competency in accomplishment of specific tasks and acquiring basic experience and awareness in various elements of aircraft maintenance and ground handling.

The assessor's signature signifies a positive assessment of competency in the skills and knowledge level in the elements listed.

Section 3

This section contains the practical experience and on-the-job training logging sheets in ATA Chapter sequence. The tasks should be logged systematically under the ATA Chapter heading in the dedicated logging sheets.

The same tasks can be repeated and recorded.

Reference to the jobcards/worksheets should also be included when logging the task.

The supervisor shall confirm that the task has been performed or that the trainee has assisted and contributed in a work party in the accomplishment of the task.

Appendix II to AMC Part-66 list of tasks has been reproduced for reference at the end of the logging sheets.

3. Responsibilities

It is the trainee/applicant's responsibility to record correctly and systematically his/her training or maintenance experience. Entries shall be validated by a supervisor/mentor as appropriate. More detailed instructions with regards to the entries and their validation are presented in the Log Book itself.

The supervisor/mentor is responsible for making sure that the entries are correct and true.

Part-145 organisations shall endeavour to, as much as possible, give the trainees exposure to different skills, aircraft systems and zones.